

DAILY DISMISSAL PROCEDURE~ 2016-2017

Thomaston Center School

Please note that **any change in the dismissal routine outlined below must be made IN WRITING and given to the teacher no later than the morning of the change.** Students will follow the procedure listed below unless a written note is received. If you are only changing your child's dismissal for the day, please send in a note the morning of the change.

Please **DO NOT** ask your child to inform his/her teacher verbally of any change in dismissal.

Please complete one form for each child in your family.

Child's Name: _____ Grade _____

Homeroom Teacher: _____

Please mark (X) and circle the corresponding days of the week to indicate your child's dismissal routine:

_____ **BUSSER (M T W Th F)**

My child will take the bus home from school.

_____ **PLAY AND LEARN (M T W Th F)**

My child is dismissed to the Play and Learn after-school child care program. This year Play and Learn students will take a bus to the afterschool program.

_____ **WALKER (M T W Th F)**

My child may be released from school grounds and is allowed to walk home independently.

_____ **PICKUP (M T W Th F)**

My child will be picked up from school from a parent or guardian. Parents/guardians will present a photo ID in order for the child to be released from school at 3:00 p.m.; I understand if someone other than a parent/guardian (i.e., another relative) will be picking up my child, I will need to grant written permission for the school to release the child to that person.

Thomaston Center School will also be running a late bus this year. Pick up from Center School will occur around 4:00 p.m. If needed, I grant permission for my child to ride the late bus on the following days (please circle):

Tuesday Wednesday Thursday

Please sign, date, and return this form no later than Friday, September 9, 2016.

Parent Signature

Date

Parent (family) Email

Parent Cell Phone Number